

6th September 2011

Dear Parents,

'DB Primary'

Thank you for sending your details so that I can put you on 'DB Primary'. I have now set up your accounts, but if you find any glitches when you come to use them, please let me know.

The following information will be useful to you.

All logins and passwords are, and should be, lower case with no spaces or symbols. If you have put any upper case letters or symbols I have not been able to use these; DB doesn't like them! If you have forgotten the login you requested I have a record of it.

Everyone has the word 'parent' as a password. The first time you log in you will have the opportunity to change this and I strongly recommend you change it promptly to protect privacy.

You will have access to any information put on the parents' page (we hope to put letters etc on this 'public page' in the near future), to your own space where we will post pupil progress information and to your child's email and any work they do on DB. You can monitor what your child puts on DB, if you wish to. All teachers are 'whistle blowing monitors' so that children, or parents, can report any content they are not comfortable with.

We are anticipating holding a parents' information evening in the near future, but we are sure you will quickly find your way around the site. Our use is growing slowly and so the site will develop.

I hope you find the site useful over the coming months.

Yours sincerely,

Mary Barnett