

6th February 2012

Dear Parents

Re: Hot Meals in School

As you know we have been patiently waiting for the NCC to install our 'Pod' which will enable us to provide hot lunches for the children.

We had a meeting on Friday with a representative from Nourish (the hot meal providers) and we were advised that the 'Pod' will not be up and running until after Easter.

We are not happy with this situation as the date has kept being put back, so we have managed to arrange for hot meals to be brought into school in the interim. Of course your child may still bring a packed lunch if you do not wish to take up this offer.

The meals will be available from 5th March. Attached you will find a Nourish Pack, this includes details on how the service works, menus and order forms. Please take time to read the leaflet. A link to the Nourish website will be available from our website shortly.

To break the process down to basics:

1. Fill in the order form using the relevant week's menu. Meals cost £2 which includes a main meal and pudding or fruit.
2. Return to School with payment in the envelope provided a week in advance. It is important that the details on the front of the envelope are fully completed, (all orders should be received on the Monday a week before the meals are required. **There will be no exceptions unless prior arrangement has been made with Nourish.**
3. Orders will be picked up by a Nourish courier and then a register will be e-mailed to School.
4. The attached information mentions pay on the day. **This will not be available.**

Please make sure you keep a record at home of when your child is going to have a hot dinner.

It is important that Parents are aware that other than receiving and passing on the orders and then serving the meals all admin and queries are dealt with by Nourish and not the School.

Once hot meals are in School all Free School Meals will be hot, no sandwiches will be available.

Water will be provided during lunch but if you wish your child to have something else please provide them with a suitable alternative.

If you have any initial queries please contact us. I hope that you will take advantage of this service.

Yours sincerely

Mary Barnett
Head teacher

