

21st October 2011

Dear Parents

Re: New Appointments

I am pleased to announce that we have made two new appointments to our staff. Firstly we have a replacement for Mrs Welsh, her name is Miss Liz Kempton she has extensive experience in the classroom and is HLTA qualified (Higher Level Teaching Assistant). I am sure that we will all give her a good welcome when she starts her employment on 1st November.

Our second appointment is no stranger to our School; she has been an asset as a member of staff and as a Parent for many years. As Mrs Hall's duties as a Site Supervisor have increased greatly over the last year and to make sure that the high standards we are used to are maintained with regard to the condition of the building and cleanliness of the classrooms and facilities, Mrs Chambers will be taking over the cleaning responsibilities as of 1st November leaving Mrs Hall to concentrate on the very important job of overall maintenance of the building.

I hope you all have a relaxing weeks break and look forward to seeing you on Tuesday 1st November as the Monday is a Training Day for Staff.

Yours sincerely

Mary Barnett
Head teacher